

# Payments

PAYMENT

The Payment tab (shown above) has **two sub-sections** as follows;

## General Settings & Payment Providers

Within the **General Settings** area you have the option of placing a **Minimum Order Amount** in dollars. The amount you set, is entirely up to your company's terms and conditions of online sales. The amount selected will be presented to the user during the checkout process if the Minimum Amount is not met .

(Example) **The minimum amount that you accept for orders: \$ 75.00**

If left blank, no minimum order amount will be presented during the checkout process. Keep in mind that you may also institute flat rate shipping and/or handling charges. Thereby, allowing minimum dollar orders to be accepted, all the while knowing that you will be collecting a flat shipping and/or handling fee which may be enough to cover any overhead associated with filling small orders. The choice is yours.

Within the **Payment Providers** section there are 6 different options available. From the drop-down menu choose the selection you'd like to set-up, and click the '**Go**' button, then fill in the appropriate details. You may choose more than one payment type. However, each selection is separate and will need to be properly populated individually..

1st - Payment Provider Choice - **3Delta Systems** - Real Time Credit Card Acceptance (RTCC)

General Settings | **Payment Providers**

Save Profile Review Reset

Select a Payment Provider below and then select your desired payment options.

Profile: Master (Complete)

Payment Providers **3Delta Systems** Go

**Real-Time Credit Card with 3 Delta**

Are you processing Real-Time Credit Card transactions?

Authorize Real-Time Credit Card transactions in Catalog Navigator at point of sale.

Authorize for total amount, including shipping, tax, and discount.

Authorize for total amount, plus an additional  \$  %  increase.

Authorize for \$  only.

Authorize Real-Time Credit Card transactions in Orders at time of settlement (for actual amount).

EC-ZONE Account #: 01234-

Please check the credit cards that you accept (if any)

VISA

Master Card

American Express

Discover

Other

Require entry of CVV Code

Click 'Go' after making your selection and the screen will change for that payment type.

Once populated with the correct information click 'Save Profile' for your changes to be saved.

Save Profile Review Reset

## 2nd - Payment Provider Choice - Offline Credit Card

General Settings | **Payment Providers**

Save Profile Review Reset

Select a Payment Provider below and then select your desired payment options.

Profile: Master (Complete)

Payment Providers **Offline Credit Card** Go

**Offline Credit Card**

Are you processing offline credit card transactions?

EC-ZONE Account #: 01234-

Please check the credit cards that you accept (if any)

VISA

Master Card

American Express

Discover

Other

Populate options and click 'Save Profile' to save your options.

Save Profile Review Reset

All **EC-Zone** information that needs to be entered will be provided by [3Delta Systems](#) directly. For security purposes, ThomasNet employees will not have access to any personal [3Delta Systems](#) Information.

### 3rd - Payment Provider Choice - **PayPal** Online Payments

The screenshot shows the 'Payment Providers' configuration page for PayPal. The page title is 'General Settings | Payment Providers'. At the top right, there are buttons for 'Save Profile', 'Review', and 'Reset'. Below the title, there is a instruction: 'Select a Payment Provider below and then select your desired payment options.' The profile is identified as 'Master (Incomplete)'. Under 'Payment Providers', 'PayPal' is selected in a dropdown menu, followed by a 'Go' button. Below this, there is a section for 'PayPal' with a checkbox 'Are you processing PayPal transactions?' which is currently unchecked. There is a text input field for 'PayPal email address:' and a note: 'Note: Email address must exactly match your PayPal Account.' Below that is another text input field for 'PayPal Payment Transfer ID (Optional):' and a note: 'Note: The optional Identity Token from PayPal for the Transfer ID.' At the bottom of the form, there are buttons for 'Save Profile', 'Review', and 'Reset'. An arrow points from the 'Save Profile' button at the top to the text: 'Populate with appropriate PayPal information and click 'Save Profile' to save your changes.'

### 4th- Payment Provider Choice - **Invoice** Customers

The screenshot shows the 'Payment Providers' configuration page for Invoice. The page title is 'General Settings | Payment Providers'. At the top right, there are buttons for 'Save Profile', 'Review', and 'Reset'. Below the title, there is a instruction: 'Select a Payment Provider below and then select your desired payment options.' The profile is identified as 'Master (Incomplete)'. Under 'Payment Providers', 'Invoice' is selected in a dropdown menu, followed by a 'Go' button. Below this, there is a section for 'Invoice' with a checkbox 'Are you processing Invoice transactions?' which is currently unchecked. At the bottom of the form, there are buttons for 'Save Profile', 'Review', and 'Reset'. An arrow points from the 'Save Profile' button at the top to the text: 'To choose Invoice, put a checkmark in the box and click 'Save Profile'.'

### 5th - Payment Provider Choice - **COD** - Payment at time of delivery

General Settings | **Payment Providers**

Select a Payment Provider below and then select your desired payment options.

Profile: Master (Incomplete)

Payment Providers **C.O.D.**

**C.O.D.**  
 Are you processing C.O.D. transactions?

To choose COD, place a checkmark in the box and click 'Save Profile' to save your changes.

### 6th - Payment Provider Choice - Net Terms

General Settings | **Payment Providers** Jonathan Peck, inter

Select a Payment Provider below and then select your desired payment options.

Profile: Master (Incomplete)

Payment Providers **Net Terms**

**Net Terms**  
 Are you processing Net Terms transactions? Enter the terms that your support below, i.e, Net 30, 60, 90 days.

Enter days:

Enter days: **30**

After selecting Net Terms, enter a number of days into the top field and then click 'Add Row'. Click 'Save Profile' to save your changes.

After all **Payment Provider Choices** have been made, and properly populated Always click '**Save Profile**' to save your changes. A full **Publish** is not necessary. Feel free to contact the [ThomasNet WebSolutions Support Team](#) if you have any questions regarding the information presented above.